

**Attachment D-10**

**Department of Commerce  
United States Census Bureau  
OMB Information Collection Request  
2017 Economic Census  
OMB Control Number 0607-XXXX**

**Draft Previews of Standard, Consolidated, and Classification Questionnaires  
Sector 53**

Attachment	Sector	Instrument Path	Instrument Path Title
D-10	53	53100	Offices of Real Estate Agents and Brokers and Activities Related to Real Estate
		53110	Real Estate Lessors
		53210	Automotive Equipment Rental and Leasing (without Drivers)
		53300	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)

**DEFINITION OF ESTABLISHMENT**

The reporting unit for this questionnaire is an **establishment**. An establishment is generally a single physical location where business is conducted or where services or industrial operations are performed.

**MAILING ADDRESS**

Please update the mailing address if needed.

ATTN
RECORD_ATTN_TXT

Name 1
RECORD_NAME1

Store/Plant
RECORD_STORE

Name 2
RECORD_NAME2

Number and Street
ADDR_STREET

City, town, village, etc.
ADDR_CITY

State
Select State or Territory

ZIP Code
ADDR_ZIP

**PHYSICAL LOCATION**

Please update the physical location if needed.  
(P.O. Box and rural route addresses are not physical locations.)

Number and Street
PHYSLOC_ADDR_STREET

City, town, village, etc.
PHYSLOC_ADDR_CITY

State
Select State or Territory

ZIP Code
PHYSLOC_A

**For Census Bureau Use Only**

CFN
RECORD_CFN

ELECTRONIC_B
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**LEGAL BOUNDARY AND MUNICIPALITY**

Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

- Yes
- No
- No legal boundaries
- Do not know

In what type of municipality is this establishment physically located?

- City, village, or borough
- Town or township
- Other
- Do not know

Item 1: Employer Identification Number

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

Is the Employer Identification Number (EIN) used on this establishment's latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

- Yes
- No

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

What is this establishment's 9-digit Employer Identification Number (EIN) used on its latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

EIN
<input type="text"/>

**ADDITIONAL REPORTING GUIDELINES**

**GENERAL INSTRUCTIONS**

- Please report information for each establishment owned or controlled by the company or organization.
- Each report form should cover calendar year 2017. If book figures are not available, **estimates are acceptable**. If your fiscal year covers at least 10 months of calendar year 2017, you may report all items except payroll on a fiscal year basis. Calendar year figures for payroll should be available from your Internal Revenue Service (IRS) Form 941, Employer's Quarterly Federal Tax Return, or Form 944, Employer's Annual Federal Tax Return. Indicate the exact dates covered when the report form(s) is submitted.

**How to Report Dollar Figures:**

Dollar figures should be rounded to thousands of dollars

EXAMPLE: If a dollar figure is \$2,036,355.25

Report  Check if None

2017  
\$ 2036 ,000.00

EXAMPLE: If a dollar figure is "0" (or less than \$500.00):

Report  Check if None

2017  
\$ ,000.00

**How to Report Percents:**

Percents should be **rounded to whole** percents

EXAMPLE: If figure is 38.76% of total sales

Report

2017  
39 %

**ITEM 2A: OWNERSHIP OR CONTROL**

Is your company owned or controlled by another domestic company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - VOTING STOCK VALIDATION**

Does another domestic company own more than 50 percent of the voting stock of your company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - MANAGEMENT AND POLICY**

Does another domestic company have the power to control the management and policies of your company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - PERCENT OF VOTING STOCK HELD**

What percent of voting stock was held by the owning or controlling company?

- Less than 50%
- 50%

**ITEM 2A: OWNERSHIP OR CONTROL - COMPANY INFORMATION**

What is the name, address, and 9-digit Employer Identification Number (EIN) of the owning or controlling company?

Name of owning or controlling company

Home office address (Number and street)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

**ITEM 2B: NUMBER OF ESTABLISHMENTS - MORE THAN ONE LOCATION**

Does your company operate in more than one location?

- Yes
- No

Item 2B: Number of Establishments

**ITEM 2B: NUMBER OF ESTABLISHMENTS**

How many establishments operated under EIN at the end of 2017?

2017

**ITEM 2B: NUMBER OF ESTABLISHMENTS - ESTABLISHMENTS OF THIS COMPANY**

This company owns and operates establishments under EIN at the end of 2017.

- Use the 'Add Establishment' button to add ALL establishments in the company and their respective data.
- Provide the headquarters location first, then all the other locations.
- Data for establishments operated during 2017, but not in operation at the end of the year, should be included with the headquarters location.
- Please ensure all establishments of this company are listed below with one establishment per row.
- Use the 'Edit' button on each row to update the location's physical address or other information.
- Lessors (owner-operators) should include as separate establishments all locations where an office is maintained and employees of this company work on a regular basis.
- Property management companies should report permanent offices (e.g., headquarters, branch offices, regional offices, locations from which property managers work), not necessarily locations of all properties managed.

**ITEM 2B: NUMBER OF ESTABLISHMENTS - ESTABLISHMENT INFORMATION**

Name

Secondary Name

Store/Plant Number

Number and Street

City, town, village, etc.

State

ZIP Code

Describe kind of business at this location

**For employees that worked at more than one location, report the employment and payroll data for employees at the ONE location where they spent most of their working time.**

Number of Employees for Pay Period including March 12

2017 Number

First Quarter Payroll  
 (Jan - March 2017)

2017  
 \$  ,000.00

Annual Payroll

2017  
 \$  ,000.00

Sales, Shipments, Receipts, or Revenue

2017  
 \$  ,000.00

**ITEM 2B: NUMBER OF ESTABLISHMENTS - CONSOLIDATING DATA INSTRUCTIONS**

**Consolidating Data for EIN :**

- Add the values reported in Sales, Shipments, Receipts, or Revenue for all establishments of the EIN and report the combined total in the questions for **Item 5**, Sales, Shipments, Receipts, or Revenue and **Item 22**, Detail of Sales, Shipments, Receipts, or Revenue that follow.
- Add the values reported in Employment, First Quarter Payroll, and Annual Payroll for all establishments of the EIN and report the combined totals in the question for **Item 7**, Employment and Payroll that follows.
- Report combined data for all other questions that follow.

**ITEM 3: OPERATIONAL STATUS**

Which of the following best describes this establishment's operational status at the end of 2017?

- In operation
- Temporarily or seasonally inactive
- Ceased operation
- Sold or leased to another operator
- Other

Describe

Item 3: Operational Status - Ceased Operation Date

**ITEM 3: OPERATIONAL STATUS - CEASED OPERATION DATE**

When did this establishment cease operation?

MMDDYYYY



**ITEM 3: OPERATIONAL STATUS - SOLD OPERATION DATE AND INFORMATION**

When was this establishment sold or leased to another operator?

MMDDYYYY  
 

What is the name, address, and 9-digit Employer Identification Number (EIN) of this establishment's new owner or operator?

Name of new owner/operator

Mailing Address (Number and Street, P.O. Box, etc.)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

Item 4: Months in Operation

ITEM 4: MONTHS IN OPERATION

What was the number of months in operation during 2017?

Check  
if  
None

2017  
Number

**ITEM 5: SALES, SHIPMENTS, RECEIPTS, OR REVENUE**

**Include:**

- Commissions and fees for managing, listing, selling, or renting property owned by others - not gross rents or gross sale price.
- Commissions and fees received on behalf of, and paid to, sales agents and to other brokers.
- Commissions and fees received from other brokers (co-brokerage fees).
- Gross rents from properties owned by this establishment and leased to others.
- Reimbursements from property owners for miscellaneous expenditures.

What was the total revenue?

Check  
if  
None

2017  
\$  ,000.00

**ITEM 7: EMPLOYMENT AND PAYROLL**

**Include:**

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) in **Item 1**

**Exclude:**

- Temporary staffing obtained from a staffing service
- Contractors, subcontractors, or independent contractors
- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN
- Purchased or managed services, such as janitorial, guard, or landscape services
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services

For further clarification, click the "Additional Information" link above.

**A. Employment**

What was the number of employees for pay period including March 12?

Check if None	2017
	<input type="text"/>

**B. Payroll before deductions**

(Exclude employer's cost for fringe benefits.)

1. What was the annual payroll?

Check if None	2017
	\$ <input type="text"/> ,000.00

2. What was the first quarter payroll (January-March 2017)?

Check if None	2017
	\$ <input type="text"/> ,000.00

**ITEM 17: PRINCIPAL BUSINESS OR ACTIVITY**

Which ONE of the following best describes this establishment's principal kind of business or activity in 2017?  
If none of the provided selections seem appropriate, provide a specific description of the primary business activity.

**Select only ONE.**

**Real estate agents/brokers**

531210 101  Agent or broker - residential real estate

531210 901  Agent or broker - nonresidential real estate

531210 102  Time share sales or resales

531210 103  Resort/vacation property rental and leasing

**Real estate property management (primarily engaged in managing property for others)**

531311 005  Property manager - residential real estate

531312 003  Property manager - nonresidential real estate

813990 402  Condominium or cooperative owners' association

531311 003  Resort/vacation property management

531311 002  Time share management

**Activities related to real estate**

531320 002  Appraiser - real estate

531390 001  Listing service - real estate

531390 005  Real estate consultant

531390 003  Escrow agent - real estate

531390 004  Fiduciary agent - real estate

531390 007  Real estate relocation services

522310 002  Mortgage broker

531390 002  Auction service - real estate (exclude agents and brokers)

237210 002  Subdividing and preparing land into lots for sale

541191 001  Title abstract or settlement offices

541191 002  Title search company

531390 006  Landman, right of way leasing

777530 001  Other real estate service - Describe

Describe

**Lessors of real estate (property owned by you)**

531110 101  Lessor of apartment buildings with 5 or more housing units per building

531110 906  Lessor of residential space, exclude apartments with 5 or more housing units per building

531120 102  Lessor of office/professional space

531120 303  Lessor of shopping centers, retail shops

531120 201  Lessor of industrial buildings

777531 111  Construction of residential building on land owned by you, intended for rent or lease - Describe type of building

Describe

777531 121  Construction of nonresidential building on land owned by you, intended for rent or lease - Describe type of building

Describe

777530 006  Lessor of other real estate - Describe

Describe

**Other principal business or activity**

524210 006  Insurance agent or broker

775000 001  Other principal business or activity - Describe

Describe

**ITEM 22: DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE**Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what products and services were included?**Select ALL that apply.**

1. Agent and brokerage services for the sale and rental of residential real estate - includes real estate auction and relocation services <a href="#">More</a>	<input type="checkbox"/>	7000250000
a. Agent and brokerage services for the sale of residential real estate	<input type="checkbox"/>	7000250003
b. Agent and brokerage services for the rental of residential real estate	<input type="checkbox"/>	7000250006
2. Agent and brokerage services for the sale and rental of nonresidential real estate - includes real estate auction services <a href="#">More</a>	<input type="checkbox"/>	7007300000
a. Agent and brokerage services for the sale of nonresidential real estate	<input type="checkbox"/>	7007300003
b. Agent and brokerage services for the rental of nonresidential real estate	<input type="checkbox"/>	7007300006
3. Agent and brokerage services for the sale and rental of land - includes real estate auction services <a href="#">More</a>	<input type="checkbox"/>	7008200000
a. Agent and brokerage services for the sale of land	<input type="checkbox"/>	7008200003
b. Agent and brokerage services for the rental of land	<input type="checkbox"/>	7008200006
4. Real estate consulting services	<input type="checkbox"/>	7008225000
5. Real estate appraisal services	<input type="checkbox"/>	7008250000
a. Urban real estate appraisal services	<input type="checkbox"/>	7008250003
b. Rural real estate appraisal services	<input type="checkbox"/>	7008250006
6. Property management services - includes payroll and repair reimbursements <a href="#">More</a>	<input type="checkbox"/>	7008550000
a. Residential building property management	<input type="checkbox"/>	7008550003
b. Nonresidential building property management	<input type="checkbox"/>	7008550006
c. Land property management	<input type="checkbox"/>	7008550009
7. Real estate listing services	<input type="checkbox"/>	7008275000
8. Franchising agreements	<input type="checkbox"/>	7010260000
9. Marketing research services	<input type="checkbox"/>	7012850000
10. Home, apartment, rooming house, and other residential space rental and leasing <a href="#">More</a>	<input type="checkbox"/>	7000275000
11. Rental and leasing of office and professional space <a href="#">More</a>	<input type="checkbox"/>	7006325000

12. Rental and leasing of commercial space <a href="#">More</a>	<input type="checkbox"/>	7006375000
13. Rental and leasing of industrial and manufacturing space <a href="#">More</a>	<input type="checkbox"/>	7006400000
14. Room or unit accommodation for travelers	<input type="checkbox"/>	7003825000
a. Room or unit accommodation for travelers, with maid service	<input type="checkbox"/>	7003825003
b. Room or unit accommodation for travelers, without maid service	<input type="checkbox"/>	7003825006
c. Shared-room accommodation for travelers	<input type="checkbox"/>	7003825009
15. Insurance brokerage and agency services - commissions and related fees	<input type="checkbox"/>	7005560000

Item 22: Detail of Sales, Shipments, Receipts, or Revenue - Continued

Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what was the value for each product or service?

Description	Value	Product Code
<b>1. Agent and brokerage services for the sale and rental of residential real estate - includes real estate auction and relocation services <a href="#">More</a></b>		
a. Agent and brokerage services for the sale of residential real estate	\$ <input type="text"/> ,000.00	7000250003
b. Agent and brokerage services for the rental of residential real estate	\$ <input type="text"/> ,000.00	7000250006
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7000250000
<b>2. Agent and brokerage services for the sale and rental of nonresidential real estate - includes real estate auction services <a href="#">More</a></b>		
a. Agent and brokerage services for the sale of nonresidential real estate	\$ <input type="text"/> ,000.00	7007300003
b. Agent and brokerage services for the rental of nonresidential real estate	\$ <input type="text"/> ,000.00	7007300006
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7007300000
<b>3. Agent and brokerage services for the sale and rental of land - includes real estate auction services <a href="#">More</a></b>		
a. Agent and brokerage services for the sale of land	\$ <input type="text"/> ,000.00	7008200003
b. Agent and brokerage services for the rental of land	\$ <input type="text"/> ,000.00	7008200006
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7008200000
<b>4. Real estate consulting services</b>	\$ <input type="text"/> ,000.00	7008225000
<b>5. Real estate appraisal services</b>		
a. Urban real estate appraisal services	\$ <input type="text"/> ,000.00	7008250003
b. Rural real estate appraisal services	\$ <input type="text"/> ,000.00	7008250006
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7008250000
<b>6. Property management services - includes payroll and repair reimbursements <a href="#">More</a></b>		
a. Residential building property management	\$ <input type="text"/> ,000.00	7008550003
b. Nonresidential building property management	\$ <input type="text"/> ,000.00	7008550006
c. Land property management	\$ <input type="text"/> ,000.00	7008550009
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7008550000
<b>7. Real estate listing services</b>	\$ <input type="text"/> ,000.00	7008275000
<b>8. Franchising agreements</b>	\$ <input type="text"/> ,000.00	7010260000

9. Marketing research services		\$		,000.00	7012850000
10. Home, apartment, rooming house, and other residential space rental and leasing <a href="#">More</a>		\$		,000.00	7000275000
11. Rental and leasing of office and professional space <a href="#">More</a>		\$		,000.00	7006325000
12. Rental and leasing of commercial space <a href="#">More</a>		\$		,000.00	7006375000
13. Rental and leasing of industrial and manufacturing space <a href="#">More</a>		\$		,000.00	7006400000
14. Room or unit accommodation for travelers					
a. Room or unit accommodation for travelers, with maid service		\$		,000.00	7003825003
b. Room or unit accommodation for travelers, without maid service		\$		,000.00	7003825006
c. Shared-room accommodation for travelers		\$		,000.00	7003825009
<b>Subtotal</b>		\$		,000.00	7003825000
15. Insurance brokerage and agency services - commissions and related fees		\$		,000.00	7005560000
16. All other products and services, not elsewhere classified					
a. All other products and services, not elsewhere classified - write-in #1					
<input type="text" value="Pick one"/>	<input type="text" value="Describe"/>	\$		,000.00	9000000003
b. All other products and services, not elsewhere classified - write-in #2					
<input type="text" value="Pick one"/>	<input type="text" value="Describe"/>	\$		,000.00	9000000006
c. All other products and services, not elsewhere classified - write-in #3					
<input type="text" value="Pick one"/>	<input type="text" value="Describe"/>	\$		,000.00	9000000009
<input type="button" value="Add Additional Products"/>					
<b>TOTAL - Sum of lines should equal total Sales, Shipments, Receipts, or Revenue reported in Item 5</b>		\$		,000.00	9900000000

**ITEM 25: FRANCHISE**

**A.** Was this establishment operating under any trademark(s) or brand name(s) authorized by a franchisor in 2017?

- Yes - franchisee-owned establishment
- Yes - franchisor-owned establishment
- No

**B.** If yes, what was the trademark(s) or brand name(s) operated under?

Describe

**ITEM 26: BUSINESS COOPERATIVE**

A cooperative is a business or organization owned by, controlled by, and operated for the benefit of members using its services. Members (also known as user-owners) benefit from use of service and product operations and/or earnings generated by the co-op. This includes purchasing co-ops, member/patron organizations, member-controlled non-profits, consumer co-ops, marketing co-ops, worker co-ops, etc.

Is this establishment a cooperative?

Yes

No

**ITEM 28: SPECIAL INQUIRIES - LICENSED REAL ESTATE AGENTS**

(To be completed by real estate agents and brokers only.)

1. Number of licensed real estate agents working for this establishment on March 12, 2017

	<input type="checkbox"/>	Check if None	2017
a. What was the number of full time agents?	<input type="checkbox"/>		<input type="text"/>
b. What was the number of part time agents?	<input type="checkbox"/>		<input type="text"/>
c. TOTAL - Sum of lines 1a and 1b.	<input type="checkbox"/>		<input type="text"/>

2. Co-brokerage commissions and fees

	<input type="checkbox"/>	Check if None	2017
a. What were the sales commissions, listing commissions, and/or fees paid by this establishment to co-brokerage companies?	<input type="checkbox"/>		\$ <input type="text"/> ,000.00
b. Are these commissions and fees included as income?			
<input type="radio"/> Yes			
<input type="radio"/> No			

Remarks

**REMARKS**

(Please use this space for any explanations that may be essential in understanding your reported data.) Maximum length is 1,000 characters.

You have

1000

characters left.

**DEFINITION OF ESTABLISHMENT**

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**MAILING ADDRESS**

Please update the mailing address if needed.

ATTN
RECORD_ATTN_TXT

Name 1
RECORD_NAME1

Store/Plant
RECORD_STOR

Name 2
RECORD_NAME2

Number and Street
ADDR_STREET

City, town, village, etc.
ADDR_CITY

State
Select State or Territory

ZIP Code
ADDR_ZIP

**PHYSICAL LOCATION**

Please update the physical location if needed.  
(P.O. Box and rural route addresses are not physical locations.)

Number and Street
PHYSLOC_ADDR_STREET

City, town, village, etc.
PHYSLOC_ADDR_CITY

State
Select State or Territory

ZIP Code
PHYSLOC_A

**For Census Bureau Use Only**

CFN
RECORD_CFN

ELECTRONIC_B
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**LEGAL BOUNDARY AND MUNICIPALITY**

Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

- Yes
- No
- No legal boundaries
- Do not know

In what type of municipality is this establishment physically located?

- City, village, or borough
- Town or township
- Other
- Do not know

Item 1: Employer Identification Number

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

Is the Employer Identification Number (EIN) used on this establishment's latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

- Yes
- No

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

What is this establishment's 9-digit Employer Identification Number (EIN) used on its latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

EIN
<input type="text"/>

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Name of owning or controlling company

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City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

**ITEM 2B: NUMBER OF ESTABLISHMENTS - MORE THAN ONE LOCATION**

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- Yes
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Item 2B: Number of Establishments

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Sales, Shipments, Receipts, or Revenue

2017  
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- Add the values reported in Sales, Shipments, Receipts, or Revenue for all establishments of the EIN and report the combined total in the questions for **Item 5**, Sales, Shipments, Receipts, or Revenue and **Item 22**, Detail of Sales, Shipments, Receipts, or Revenue that follow.
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- Temporarily or seasonally inactive
- Ceased operation
- Sold or leased to another operator
- Other

Describe

Item 3: Operational Status - Ceased Operation Date

**ITEM 3: OPERATIONAL STATUS - CEASED OPERATION DATE**

When did this establishment cease operation?

MMDDYYYY



**ITEM 3: OPERATIONAL STATUS - SOLD OPERATION DATE AND INFORMATION**

When was this establishment sold or leased to another operator?

MMDDYYYY  
 

What is the name, address, and 9-digit Employer Identification Number (EIN) of this establishment's new owner or operator?

Name of new owner/operator

Mailing Address (Number and Street, P.O. Box, etc.)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

Item 4: Months in Operation

ITEM 4: MONTHS IN OPERATION

What was the number of months in operation during 2017?

Check  
if  
None

2017  
Number

**ITEM 5: SALES, SHIPMENTS, RECEIPTS, OR REVENUE**

**Include:**

- Gross rents from properties owned by this establishment and leased to others.
- Gross sales of real property subdivided or buildings built for sale by this establishment.
- Commissions and fees for managing, listing, selling, or renting property owned by others - not gross rents or gross sale price.
- Commissions and fees received on behalf of, and paid to, sales agents and to other brokers.
- Commissions and fees received from other brokers (co-brokerage fees).
- Net gains (losses) on sale of investment or rental property owned by this establishment.
- Other investment income.

What was the total revenue?

Check  
if  
None

2017	
\$	<input type="text"/>
	,000.00

**ITEM 7: EMPLOYMENT AND PAYROLL**

**Include:**

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) in **Item 1**

**Exclude:**

- Temporary staffing obtained from a staffing service
- Contractors, subcontractors, or independent contractors
- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN
- Purchased or managed services, such as janitorial, guard, or landscape services
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services

For further clarification, click the "Additional Information" link above.

**A. Employment**

What was the number of employees for pay period including March 12?

Check if None	2017
	<input type="text"/>

**B. Payroll before deductions**

(Exclude employer's cost for fringe benefits.)

1. What was the annual payroll?

Check if None	2017
	\$ <input style="width: 100px;" type="text"/> ,000.00

2. What was the first quarter payroll (January-March 2017)?

Check if None	2017
	\$ <input style="width: 100px;" type="text"/> ,000.00

**ITEM 17: PRINCIPAL BUSINESS OR ACTIVITY**

Which ONE of the following best describes this establishment's principal kind of business or activity in 2017?  
If none of the provided selections seem appropriate, provide a specific description of the primary business activity.

**Select only ONE.**

**Lessors of residential properties (property owned by you)**

- 531110 101  Lessor of apartment buildings with 5 or more housing units per building
- 531110 102  Lessor of retirement housing with 5 or more housing units per building (without nursing care)
- 531110 901  Lessor of apartment buildings with 2 to 4 housing units per building
- 531110 903  Lessor of single-family houses, including townhouses
- 531110 905  Lessor of manufactured and/or mobile homes, on site
- 531190 101  Lessor of home sites for manufactured and/or mobile homes - land only
- 531110 105  Real estate investment trust - equity REIT - apartment buildings
- 531190 103  Real estate investment trust - equity REIT - manufactured (mobile) home sites
- 531110 904  Real estate investment trust - equity REIT - dwellings other than apartment buildings
- 721211 002  Operator of trailer park or recreational vehicle park, overnight or short-term site rentals
- 623110 003  Nursing care facility, providing nursing and rehabilitative services, including inpatient hospice facility
- 531110 902  Lessor of other residential buildings - Describe

**Lessors of nonresidential properties (property owned by you)**

- 531130 004  Lessor of self-service storage or miniwarehouses
- 531120 103  Lessor of office/professional buildings
- 531120 301  Lessor of shopping centers, retail shops - property operation only
- 531120 201  Lessor of industrial buildings
- 531120 904  Lessor of flea market spaces - under roof
- 531190 902  Lessor of flea market spaces, excluding under roof
- 531120 902  Lessor of hotel or motel buildings - property ownership and leasing
- 531120 901  Lessor of piers, docks, and associated buildings and facilities
- 531130 003  Real estate investment trust - equity REIT - miniwarehouses and self-storage units
- 531120 302  Real estate investment trust - equity REIT - shopping centers and retail stores
- 531120 104  Real estate investment trust - equity REIT - professional and office buildings
- 531120 202  Real estate investment trust - equity REIT - manufacturing and industrial buildings
- 531120 905  Real estate investment trust - equity REIT - other nonresidential buildings and facilities
- 531190 903  Real estate investment trust - equity REIT - other real property
- 531120 903  Lessor of other nonresidential buildings - Describe

- 531190 901  Lessor of other real property - Describe

**Other real estate activities**

531311 001  Property manager (primarily engaged in managing property for others) - residential real estate

531312 001  Property manager (primarily engaged in managing property for others) - nonresidential real estate

531210 101  Agent or broker - residential real estate

531210 901  Agent or broker - nonresidential real estate

237210 002  Subdividing and preparing land into lots for sale

525990 002  Real estate investment trust - mortgage REIT

522310 002  Mortgage broker

531320 001  Real estate appraiser

77531 111  Construction of residential building on land owned by you, intended for rent or lease - Describe type of building

Describe

77531 121  Construction of nonresidential building on land owned by you, intended for rent or lease - Describe type of building

Describe

77530 001  Other real estate service - Describe

Describe

**Other principal business or activity**

775000 001  Other principal business or activity - Describe

Describe

**ITEM 22: DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE**Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what products and services were included?**Select ALL that apply.**

1. Home, apartment, rooming house, and other residential space rental and leasing <a href="#">More</a>	<input type="checkbox"/>	7000275000
a. Rental and leasing of residential space in houses for principal residence	<input type="checkbox"/>	7000275006
b. Rental and leasing of residential space in apartments for principal residence	<input type="checkbox"/>	7000275009
c. Rental and leasing of other residential space for principal use	<input type="checkbox"/>	7000275012
d. Rental and leasing of land for residential use	<input type="checkbox"/>	7000275003
2. Rental and leasing of land for nonresidential use <a href="#">More</a>	<input type="checkbox"/>	7006300000
3. Rental and leasing of office and professional space <a href="#">More</a>	<input type="checkbox"/>	7006325000
4. Rental and leasing of commercial space <a href="#">More</a>	<input type="checkbox"/>	7006375000
a. Rental and leasing of retail space in shopping malls	<input type="checkbox"/>	7006375003
b. Rental and leasing of food service space in shopping malls	<input type="checkbox"/>	7006375006
c. Rental and leasing of retail space in free-standing locations	<input type="checkbox"/>	7006375009
d. Rental and leasing of food service space in free-standing locations	<input type="checkbox"/>	7006375012
e. Rental and leasing of booths and chairs in beauty and personal care establishments	<input type="checkbox"/>	7006375015
f. Rental and leasing of other commercial space	<input type="checkbox"/>	7006375018
5. Rental and leasing of industrial and manufacturing space <a href="#">More</a>	<input type="checkbox"/>	7006400000
a. Rental and leasing of space in industrial parks	<input type="checkbox"/>	7006400003
b. Rental and leasing of industrial space, excluding industrial parks	<input type="checkbox"/>	7006400006
6. Rental of space for meetings, conventions, and similar short-term business uses <a href="#">More</a>	<input type="checkbox"/>	7006425000
7. Rental of mini-warehouses and self-storage units space <a href="#">More</a>	<input type="checkbox"/>	7006450000
8. Rental of space for weddings, banquets, parties, and similar short-term social uses <a href="#">More</a>	<input type="checkbox"/>	7006475000
9. Rental of space for sporting, entertainment and other events <a href="#">More</a>	<input type="checkbox"/>	7006500000

10. Rental and leasing of nonresidential space in buildings or other facilities, not elsewhere specified, excluding hosting of coin-operated self-service gambling machines <a href="#">More</a>	<input type="checkbox"/>	7006575000
11. Agent and brokerage services for the sale and rental of residential real estate - includes real estate auction and relocation services <a href="#">More</a>	<input type="checkbox"/>	7000250000
12. Agent and brokerage services for the sale and rental of nonresidential real estate - includes real estate auction services <a href="#">More</a>	<input type="checkbox"/>	7007300000
13. Agent and brokerage services for the sale and rental of land - includes real estate auction services <a href="#">More</a>	<input type="checkbox"/>	7008200000
14. Real estate consulting services	<input type="checkbox"/>	7008225000
15. Property management services - includes payroll and repair reimbursements <a href="#">More</a>	<input type="checkbox"/>	7008550000
a. Residential building property management	<input type="checkbox"/>	7008550003
b. Nonresidential building property management	<input type="checkbox"/>	7008550006
c. Land property management	<input type="checkbox"/>	7008550009
16. Room or unit accommodation for travelers	<input type="checkbox"/>	7003825000
a. Room or unit accommodation for travelers, with maid service	<input type="checkbox"/>	7003825003
b. Room or unit accommodation for travelers, without maid service	<input type="checkbox"/>	7003825006
c. Shared-room accommodation for travelers	<input type="checkbox"/>	7003825009
17. Trading securities and commodity contracts on own account - includes interest income and other investment income - net.	<input type="checkbox"/>	8000150000
18. Gains (losses) from non-financial assets sold <a href="#">More</a>	<input type="checkbox"/>	8000175000

Item 22: Detail of Sales, Shipments, Receipts, or Revenue - Continued

Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what was the value for each product or service?

Description	Value	Product Code
<b>1. Home, apartment, rooming house, and other residential space rental and leasing</b> <a href="#">More</a>		
a. Rental and leasing of residential space in houses for principal residence	\$ <input type="text"/> ,000.00	7000275006
b. Rental and leasing of residential space in apartments for principal residence	\$ <input type="text"/> ,000.00	7000275009
c. Rental and leasing of other residential space for principal use	\$ <input type="text"/> ,000.00	7000275012
d. Rental and leasing of land for residential use	\$ <input type="text"/> ,000.00	7000275003
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7000275000
<b>2. Rental and leasing of land for nonresidential use</b> <a href="#">More</a>	\$ <input type="text"/> ,000.00	7006300000
<b>3. Rental and leasing of office and professional space</b> <a href="#">More</a>	\$ <input type="text"/> ,000.00	7006325000
<b>4. Rental and leasing of commercial space</b> <a href="#">More</a>		
a. Rental and leasing of retail space in shopping malls	\$ <input type="text"/> ,000.00	7006375003
b. Rental and leasing of food service space in shopping malls	\$ <input type="text"/> ,000.00	7006375006
c. Rental and leasing of retail space in free-standing locations	\$ <input type="text"/> ,000.00	7006375009
d. Rental and leasing of food service space in free-standing locations	\$ <input type="text"/> ,000.00	7006375012
e. Rental and leasing of booths and chairs in beauty and personal care establishments	\$ <input type="text"/> ,000.00	7006375015
f. Rental and leasing of other commercial space	\$ <input type="text"/> ,000.00	7006375018
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7006375000
<b>5. Rental and leasing of industrial and manufacturing space</b> <a href="#">More</a>		
a. Rental and leasing of space in industrial parks	\$ <input type="text"/> ,000.00	7006400003
b. Rental and leasing of industrial space, excluding industrial parks	\$ <input type="text"/> ,000.00	7006400006
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7006400000
<b>6. Rental of space for meetings, conventions, and similar short-term business uses</b> <a href="#">More</a>	\$ <input type="text"/> ,000.00	7006425000
<b>7. Rental of mini-warehouses and self-storage units space</b> <a href="#">More</a>	\$ <input type="text"/> ,000.00	7006450000
<b>8. Rental of space for weddings, banquets, parties, and similar short-term social uses</b> <a href="#">More</a>	\$ <input type="text"/> ,000.00	7006475000
<b>9. Rental of space for sporting, entertainment and other events</b> <a href="#">More</a>	\$ <input type="text"/> ,000.00	7006500000

10. Rental and leasing of nonresidential space in buildings or other facilities, not elsewhere specified, excluding hosting of coin-operated self-service gambling machines <a href="#">More</a>	\$		,000.00	7006575000
11. Agent and brokerage services for the sale and rental of residential real estate - includes real estate auction and relocation services <a href="#">More</a>	\$		,000.00	7000250000
12. Agent and brokerage services for the sale and rental of nonresidential real estate - includes real estate auction services <a href="#">More</a>	\$		,000.00	7007300000
13. Agent and brokerage services for the sale and rental of land - includes real estate auction services <a href="#">More</a>	\$		,000.00	7008200000
14. Real estate consulting services	\$		,000.00	7008225000
15. Property management services - includes payroll and repair reimbursements <a href="#">More</a>				
a. Residential building property management	\$		,000.00	7008550003
b. Nonresidential building property management	\$		,000.00	7008550006
c. Land property management	\$		,000.00	7008550009
<b>Subtotal</b>	\$		,000.00	7008550000
16. Room or unit accommodation for travelers				
a. Room or unit accommodation for travelers, with maid service	\$		,000.00	7003825003
b. Room or unit accommodation for travelers, without maid service	\$		,000.00	7003825006
c. Shared-room accommodation for travelers	\$		,000.00	7003825009
<b>Subtotal</b>	\$		,000.00	7003825000
17. Trading securities and commodity contracts on own account - includes interest income and other investment income - net.	\$		,000.00	8000150000
18. Gains (losses) from non-financial assets sold <a href="#">More</a>	\$		,000.00	8000175000
19. All other products and services, not elsewhere classified				
a. All other products and services, not elsewhere classified - write-in #1				
<input type="text" value="Pick one"/>		<input type="text" value="Describe"/>		
	\$		,000.00	9000000003
b. All other products and services, not elsewhere classified - write-in #2				
<input type="text" value="Pick one"/>		<input type="text" value="Describe"/>		
	\$		,000.00	9000000006
c. All other products and services, not elsewhere classified - write-in #3				
<input type="text" value="Pick one"/>		<input type="text" value="Describe"/>		
	\$		,000.00	9000000009
<input type="button" value="Add Additional Products"/>				
<b>TOTAL - Sum of lines should equal total Sales, Shipments, Receipts, or Revenue reported in Item 5</b>	\$		,000.00	9900000000



**ITEM 25: FRANCHISE**

**A.** Was this establishment operating under any trademark(s) or brand name(s) authorized by a franchisor in 2017?

- Yes - franchisee-owned establishment
- Yes - franchisor-owned establishment
- No

**B.** If yes, what was the trademark(s) or brand name(s) operated under?

Describe

**ITEM 26: BUSINESS COOPERATIVE**

A cooperative is a business or organization owned by, controlled by, and operated for the benefit of members using its services. Members (also known as user-owners) benefit from use of service and product operations and/or earnings generated by the co-op. This includes purchasing co-ops, member/patron organizations, member-controlled non-profits, consumer co-ops, marketing co-ops, worker co-ops, etc.

Is this establishment a cooperative?

Yes

No

**ITEM 28: SPECIAL INQUIRIES - CONSTRUCTION ACTIVITY**

- New construction - Includes the complete, original erection of structures and essential service facilities and the initial installation of integral equipment and supplies, such as elevators, plumbing, heating, and air-conditioning.
- Maintenance and repair - Includes construction done for the purpose of upkeeping the property rather than additional investment in the property.
- Additions, alterations, or reconstruction - Includes construction activity making structural changes to existing facilities. Generally, this type of activity is considered a capital investment in the property.

1. Was this establishment involved in new construction, additions, alterations, reconstruction, land subdividing or development, or maintenance and repair during 2017?

- Yes
- No

**ITEM 28: SPECIAL INQUIRIES - CONSTRUCTION ACTIVITY**

2. What were the expenditures incurred for this construction activity?

**Include:**

- Labor, materials, and overheads.
- Land improvement.

**Exclude:**

- Value of land and value of machinery and equipment that are not an integral part of a structure.

2017	
\$	.000.00

3. What was the percentage of this establishment's expenditures reported in **line 2** by type of building?

a. Residential buildings

2017	
	%

b. Nonresidential buildings

	%
--	---

c. Subdividing and/or developing lots

	%
--	---

d. Other

	%
--	---

e. **TOTAL** (Sum of lines 3a through 3d should equal 100%.)

	%
--	---

4. What was the percentage of this establishment's expenditures reported in **line 2** by type of construction?

a. New construction

2017	
	%

b. Additions, alterations, or reconstruction

	%
--	---

c. Maintenance and repair

	%
--	---

d. **TOTAL** (Sum of lines 4a through 4c should equal 100%.)

	%
--	---

5. What was the intended use of this establishment's expenditures reported in **line 4a**?

a. Rent or lease

2017	
	%

b. Sale

	%
--	---

c. Own use

	%
--	---

d. Other

	%
--	---

e. **TOTAL** (Sum of lines 5a through 5d should equal 100%.)

	%
--	---

6. What percent of the total expenditures reported in **line 2** represents work done by your own employees as opposed to work done by contractors or other hired labor?

2017	
	%



Remarks

**REMARKS**

(Please use this space for any explanations that may be essential in understanding your reported data.) Maximum length is 1,000 characters.

You have

1000

characters left.

**DEFINITION OF ESTABLISHMENT**

The reporting unit for this questionnaire is an **establishment**. An establishment is generally a single physical location where business is conducted or where services or industrial operations are performed.

**MAILING ADDRESS**

Please update the mailing address if needed.

ATTN
RECORD_ATTN_TXT

Name 1
RECORD_NAME1

Store/Plant
RECORD_STORE

Name 2
RECORD_NAME2

Number and Street
ADDR_STREET

City, town, village, etc.
ADDR_CITY

State
Select State or Territory

ZIP Code
ADDR_ZIP

**PHYSICAL LOCATION**

Please update the physical location if needed.  
(P.O. Box and rural route addresses are not physical locations.)

Number and Street
PHYSLOC_ADDR_STREET

City, town, village, etc.
PHYSLOC_ADDR_CITY

State
Select State or Territory

ZIP Code
PHYSLOC_A

**For Census Bureau Use Only**

CFN
RECORD_CFN

ELECTRONIC_B
--------------

**LEGAL BOUNDARY AND MUNICIPALITY**

Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

- Yes
- No
- No legal boundaries
- Do not know

In what type of municipality is this establishment physically located?

- City, village, or borough
- Town or township
- Other
- Do not know

Item 1: Employer Identification Number

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

Is the Employer Identification Number (EIN) used on this establishment's latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

- Yes
- No

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

What is this establishment's 9-digit Employer Identification Number (EIN) used on its latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

EIN
<input type="text"/>

**ADDITIONAL REPORTING GUIDELINES**

**GENERAL INSTRUCTIONS**

- Please report information for each establishment owned or controlled by the company or organization.
- Each report form should cover calendar year 2017. If book figures are not available, **estimates are acceptable**. If your fiscal year covers at least 10 months of calendar year 2017, you may report all items except payroll on a fiscal year basis. Calendar year figures for payroll should be available from your Internal Revenue Service (IRS) Form 941, Employer's Quarterly Federal Tax Return, or Form 944, Employer's Annual Federal Tax Return. Indicate the exact dates covered when the report form(s) is submitted.

**How to Report Dollar Figures:**

Dollar figures should be rounded to thousands of dollars

EXAMPLE: If a dollar figure is \$2,036,355.25

Report  Check if None

2017  
\$ 2036 ,000.00

EXAMPLE: If a dollar figure is "0" (or less than \$500.00):

Report  Check if None

2017  
\$ ,000.00

**How to Report Percents:**

Percents should be **rounded to whole** percents

EXAMPLE: If figure is 38.76% of total sales

Report

2017  
39 %

**ITEM 2A: OWNERSHIP OR CONTROL**

Is your company owned or controlled by another domestic company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - VOTING STOCK VALIDATION**

Does another domestic company own more than 50 percent of the voting stock of your company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - MANAGEMENT AND POLICY**

Does another domestic company have the power to control the management and policies of your company?

- Yes
- No

Item 2A: Ownership or Control - Percent of Voting Stock Held

**ITEM 2A: OWNERSHIP OR CONTROL - PERCENT OF VOTING STOCK HELD**

What percent of voting stock was held by the owning or controlling company?

- Less than 50%
- 50%

**ITEM 2A: OWNERSHIP OR CONTROL - COMPANY INFORMATION**

What is the name, address, and 9-digit Employer Identification Number (EIN) of the owning or controlling company?

Name of owning or controlling company

Home office address (Number and street)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

**ITEM 2B: NUMBER OF ESTABLISHMENTS - MORE THAN ONE LOCATION**

Does your company operate in more than one location?

- Yes
- No

Item 2B: Number of Establishments

**ITEM 2B: NUMBER OF ESTABLISHMENTS**

How many establishments operated under EIN at the end of 2017?

2017

**ITEM 2B: NUMBER OF ESTABLISHMENTS - ESTABLISHMENTS OF THIS COMPANY**

This company owns and operates establishments under EIN at the end of 2017.

- Use the 'Add Establishment' button to add ALL establishments in the company and their respective data.
- Provide the headquarters location first, then all the other locations.
- Data for establishments operated during 2017, but not in operation at the end of the year, should be included with the headquarters location.
- Please ensure all establishments of this company are listed below with one establishment per row.
- Use the 'Edit' button on each row to update the location's physical address or other information.
- Separate automotive rental offices or concessions (for example, airport locations) in the same metropolitan area, for which a common fleet is maintained, should not be considered separate locations for the purpose of this report. Data for offices that share a common fleet should be included with the controlling main or branch location for that metropolitan area.

**ITEM 2B: NUMBER OF ESTABLISHMENTS - ESTABLISHMENT INFORMATION**

Name

Secondary Name

Store/Plant Number

Number and Street

City, town, village, etc.

State

ZIP Code

Describe kind of business at this location

**For employees that worked at more than one location, report the employment and payroll data for employees at the ONE location where they spent most of their working time.**

Number of Employees for Pay Period including March 12

2017 Number

First Quarter Payroll  
 (Jan - March 2017)

2017  
 \$  ,000.00

Annual Payroll

2017  
 \$  ,000.00

Sales, Shipments, Receipts, or Revenue

2017  
 \$  ,000.00

**ITEM 2B: NUMBER OF ESTABLISHMENTS - CONSOLIDATING DATA INSTRUCTIONS**

**Consolidating Data for EIN :**

- Add the values reported in Sales, Shipments, Receipts, or Revenue for all establishments of the EIN and report the combined total in the questions for **Item 5**, Sales, Shipments, Receipts, or Revenue and **Item 22**, Detail of Sales, Shipments, Receipts, or Revenue that follow.
- Add the values reported in Employment, First Quarter Payroll, and Annual Payroll for all establishments of the EIN and report the combined totals in the question for **Item 7**, Employment and Payroll that follows.
- Report combined data for all other questions that follow.

**ITEM 3: OPERATIONAL STATUS**

Which of the following best describes this establishment's operational status at the end of 2017?

- In operation
- Temporarily or seasonally inactive
- Ceased operation
- Sold or leased to another operator
- Other

Describe

Item 3: Operational Status - Ceased Operation Date

**ITEM 3: OPERATIONAL STATUS - CEASED OPERATION DATE**

When did this establishment cease operation?

MMDDYYYY



**ITEM 3: OPERATIONAL STATUS - SOLD OPERATION DATE AND INFORMATION**

When was this establishment sold or leased to another operator?

MMDDYYYY  
 

What is the name, address, and 9-digit Employer Identification Number (EIN) of this establishment's new owner or operator?

Name of new owner/operator

Mailing Address (Number and Street, P.O. Box, etc.)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

Item 4: Months in Operation

ITEM 4: MONTHS IN OPERATION

What was the number of months in operation during 2017?

Check  
if  
None

2017  
Number

**ITEM 5: SALES, SHIPMENTS, RECEIPTS, OR REVENUE**

**Include:**

- Revenue derived from rentals and operating leases.
- If you hold the leases, interest from capital, finance, and full-payout leases.
- If you do not hold the leases, the fair sales value of merchandise marketed by your firm under capital, finance, or full-payout leases.

**Exclude:**

- Revenue from sales of used equipment previously rented or leased to customers.

What was the total revenue?

Check  
if  
None

2017  
\$  ,000.00

**ITEM 7: EMPLOYMENT AND PAYROLL**

**Include:**

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) in **Item 1**

**Exclude:**

- Temporary staffing obtained from a staffing service
- Contractors, subcontractors, or independent contractors
- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN
- Purchased or managed services, such as janitorial, guard, or landscape services
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services

For further clarification, click the "Additional Information" link above.

**A. Employment**

What was the number of employees for pay period including March 12?

Check if None	2017
	<input type="text"/>

**B. Payroll before deductions**

(Exclude employer's cost for fringe benefits.)

1. What was the annual payroll?

Check if None	2017
	\$ <input style="width: 100px;" type="text"/> ,000.00

2. What was the first quarter payroll (January-March 2017)?

Check if None	\$ <input style="width: 100px;" type="text"/> ,000.00
---------------	---

**ITEM 17: PRINCIPAL BUSINESS OR ACTIVITY**

Which ONE of the following best describes this establishment's principal kind of business or activity in 2017?  
 If none of the provided selections seem appropriate, provide a specific description of the primary business activity.  
**Select only ONE.**

**Passenger car rental and leasing**

532111 003  Renting passenger cars, passenger vans, and sport utility vehicles **without drivers** on a short-term basis

532112 003  Leasing passenger cars, passenger vans, and sport utility vehicles **without drivers**

522220 903  Third party financing of passenger car, passenger van, and sport utility vehicle leases

**Truck rental and leasing**

532120 103  Renting trucks, including nonpassenger vans, buses, truck tractors, truck trailers, semitrailers, and storage semitrailers **without drivers** on a short-term basis

532120 203  Leasing trucks, including nonpassenger vans, buses, truck tractors, truck trailers, semitrailers, and storage semitrailers **without drivers**

484110 102  Renting or leasing trucks **with drivers** - local **without storage**

484121 002  Renting or leasing trucks **with drivers** - excluding local

522220 904  Third party financing of trucks, including nonpassenger van, truck tractor, truck trailer, semitrailer, and storage semitrailer leases

**Other automotive rental and leasing**

532120 901  Renting and/or leasing utility trailers

532120 902  Renting motor homes, travel trailers, and RV's

532490 20A  Modular building rental/leasing (not on site) including intermodal containers and pod containers

777530 002  Rental or leasing of other equipment - Describe equipment

Describe

**Other principal business or activity**

522220 905  Third party financing of other automotive equipment leases

775000 001  Other principal business or activity - Describe

Describe

**ITEM 20: CLASS OF CUSTOMER**

What was the percentage of this establishment's total revenue (reported in **Item 5**) by class of customer?

1. Individuals

2017  
 %

2. Federal, state, and local governments

%

3. Businesses and all other

%

4. **TOTAL - Sum should equal 100%**

%

**ITEM 22: DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE**Of the **\$,000.00** of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what products and services were included?**Select ALL that apply.**

1. Rental of automobiles and light-duty trucks <a href="#">More</a>	<input type="checkbox"/>	7003800000
2. Automobile and light-duty truck leasing services <a href="#">More</a>	<input type="checkbox"/>	7005528000
3. Rental and leasing, excluding financial, of heavy trucks, truck trailers, and buses <a href="#">More</a>	<input type="checkbox"/>	7009275000
a. Rental, excluding leasing, of heavy trucks, truck trailers, and buses	<input type="checkbox"/>	7009275003
b. Leasing, excluding financial, of heavy trucks, truck trailers, and buses	<input type="checkbox"/>	7009275006
4. Rental and leasing services, excluding financial, for motor homes, travel trailers, campers, and utility trailers <a href="#">More</a>	<input type="checkbox"/>	7002875000
5. Finance leasing services, excluding automobile and light-duty truck leasing services	<input type="checkbox"/>	7005529000
6. Protection plans and warranty programs - Insurance brokerage and agency services	<input type="checkbox"/>	7005560000
7. Maintenance and repair services for automobiles and light-duty trucks	<input type="checkbox"/>	7002625000
8. Maintenance and repair and related services for motor homes, travel trailers, and campers	<input type="checkbox"/>	7002900000

Item 22: Detail of Sales, Shipments, Receipts, or Revenue - Continued

Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what was the value for each product or service?

Description	Value	Product Code
1. Rental of automobiles and light-duty trucks <a href="#">More</a>	\$ <input type="text"/> ,000.00	7003800000
2. Automobile and light-duty truck leasing services <a href="#">More</a>	\$ <input type="text"/> ,000.00	7005528000
3. Rental and leasing, excluding financial, of heavy trucks, truck trailers, and buses <a href="#">More</a>		
a. Rental, excluding leasing, of heavy trucks, truck trailers, and buses	\$ <input type="text"/> ,000.00	7009275003
b. Leasing, excluding financial, of heavy trucks, truck trailers, and buses	\$ <input type="text"/> ,000.00	7009275006
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7009275000
4. Rental and leasing services, excluding financial, for motor homes, travel trailers, campers, and utility trailers <a href="#">More</a>	\$ <input type="text"/> ,000.00	7002875000
5. Finance leasing services, excluding automobile and light-duty truck leasing services	\$ <input type="text"/> ,000.00	7005529000
6. Protection plans and warranty programs - Insurance brokerage and agency services	\$ <input type="text"/> ,000.00	7005560000
7. Maintenance and repair services for automobiles and light-duty trucks	\$ <input type="text"/> ,000.00	7002625000
8. Maintenance and repair and related services for motor homes, travel trailers, and campers	\$ <input type="text"/> ,000.00	7002900000
9. All other products and services, not elsewhere classified		
a. All other products and services, not elsewhere classified - write-in #1		
<input type="text" value="Pick one"/> <input type="text" value="Describe"/>	\$ <input type="text"/> ,000.00	9000000003
b. All other products and services, not elsewhere classified - write-in #2		
<input type="text" value="Pick one"/> <input type="text" value="Describe"/>	\$ <input type="text"/> ,000.00	9000000006
c. All other products and services, not elsewhere classified - write-in #3		
<input type="text" value="Pick one"/> <input type="text" value="Describe"/>	\$ <input type="text"/> ,000.00	9000000009
<input type="button" value="Add Additional Products"/>		
<b>TOTAL - Sum of lines should equal total Sales, Shipments, Receipts, or Revenue reported in Item 5</b>	\$ <input type="text"/> ,000.00	9900000000

**ITEM 25: FRANCHISE**

**A.** Was this establishment operating under any trademark(s) or brand name(s) authorized by a franchisor in 2017?

- Yes - franchisee-owned establishment
- Yes - franchisor-owned establishment
- No

**B.** If yes, what was the trademark(s) or brand name(s) operated under?

Describe

**ITEM 26: BUSINESS COOPERATIVE**

A cooperative is a business or organization owned by, controlled by, and operated for the benefit of members using its services. Members (also known as user-owners) benefit from use of service and product operations and/or earnings generated by the co-op. This includes purchasing co-ops, member/patron organizations, member-controlled non-profits, consumer co-ops, marketing co-ops, worker co-ops, etc.

Is this establishment a cooperative?

- Yes
- No

**ITEM 28: SPECIAL INQUIRIES - CAPITAL LEASES**

Capital leases - Include direct financing, leveraged, and/or sales-type leases.

	Check if None	2017
1. What was the <b>revenue</b> generated from the lease of assets to others under a capital lease in 2017?	<input type="checkbox"/>	\$ <input type="text"/> ,000.00
2. What was the <b>acquisition cost</b> of all assets owned by this establishment that were leased to others beginning in 2017 under a capital lease?	<input type="checkbox"/>	\$ <input type="text"/> ,000.00
3. What was the <b>fair market value</b> at the <b>inception</b> of the lease of all assets owned by this establishment that were leased to others beginning in 2017 under a capital lease?	<input type="checkbox"/>	\$ <input type="text"/> ,000.00

Remarks

**REMARKS**

(Please use this space for any explanations that may be essential in understanding your reported data.) Maximum length is 1,000 characters.

You have

1000

characters left.

**DEFINITION OF ESTABLISHMENT**

The reporting unit for this questionnaire is an **establishment**. An establishment is generally a single physical location where business is conducted or where services or industrial operations are performed.

**MAILING ADDRESS**

Please update the mailing address if needed.

ATTN
RECORD_ATTN_TXT

Name 1
RECORD_NAME1

Store/Plant
RECORD_STOR

Name 2
RECORD_NAME2

Number and Street
ADDR_STREET

City, town, village, etc.
ADDR_CITY

State
Select State or Territory

ZIP Code
ADDR_ZIP

**PHYSICAL LOCATION**

Please update the physical location if needed.  
(P.O. Box and rural route addresses are not physical locations.)

Number and Street
PHYSLOC_ADDR_STREET

City, town, village, etc.
PHYSLOC_ADDR_CITY

State
Select State or Territory

ZIP Code
PHYSLOC_A

**For Census Bureau Use Only**

CFN
RECORD_CFN

ELECTRONIC_B
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**LEGAL BOUNDARY AND MUNICIPALITY**

Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

- Yes
- No
- No legal boundaries
- Do not know

In what type of municipality is this establishment physically located?

- City, village, or borough
- Town or township
- Other
- Do not know

Item 1: Employer Identification Number

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

Is the Employer Identification Number (EIN) used on this establishment's latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

- Yes
- No

**ITEM 1: EMPLOYER IDENTIFICATION NUMBER**

What is this establishment's 9-digit Employer Identification Number (EIN) used on its latest 2017 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

EIN
<input type="text"/>

**ADDITIONAL REPORTING GUIDELINES**

**GENERAL INSTRUCTIONS**

- Please report information for each establishment owned or controlled by the company or organization.
- Each report form should cover calendar year 2017. If book figures are not available, **estimates are acceptable**. If your fiscal year covers at least 10 months of calendar year 2017, you may report all items except payroll on a fiscal year basis. Calendar year figures for payroll should be available from your Internal Revenue Service (IRS) Form 941, Employer's Quarterly Federal Tax Return, or Form 944, Employer's Annual Federal Tax Return. Indicate the exact dates covered when the report form(s) is submitted.

**How to Report Dollar Figures:**

Dollar figures should be rounded to thousands of dollars

EXAMPLE: If a dollar figure is \$2,036,355.25

Report  Check if None

2017  
\$ 2036 ,000.00

EXAMPLE: If a dollar figure is "0" (or less than \$500.00):

Report  Check if None

2017  
\$ ,000.00

**How to Report Percents:**

Percents should be **rounded to whole** percents

EXAMPLE: If figure is 38.76% of total sales

Report

2017  
39 %

**ITEM 2A: OWNERSHIP OR CONTROL**

Is your company owned or controlled by another domestic company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - VOTING STOCK VALIDATION**

Does another domestic company own more than 50 percent of the voting stock of your company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - MANAGEMENT AND POLICY**

Does another domestic company have the power to control the management and policies of your company?

- Yes
- No

**ITEM 2A: OWNERSHIP OR CONTROL - PERCENT OF VOTING STOCK HELD**

What percent of voting stock was held by the owning or controlling company?

- Less than 50%
- 50%

**ITEM 2A: OWNERSHIP OR CONTROL - COMPANY INFORMATION**

What is the name, address, and 9-digit Employer Identification Number (EIN) of the owning or controlling company?

Name of owning or controlling company

Home office address (Number and street)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

**ITEM 2B: NUMBER OF ESTABLISHMENTS - MORE THAN ONE LOCATION**

Does your company operate in more than one location?

- Yes
- No

Item 2B: Number of Establishments

**ITEM 2B: NUMBER OF ESTABLISHMENTS**

How many establishments operated under EIN at the end of 2017?

2017

**ITEM 2B: NUMBER OF ESTABLISHMENTS - ESTABLISHMENTS OF THIS COMPANY**

This company owns and operates establishments under EIN at the end of 2017.

- Use the 'Add Establishment' button to add ALL establishments in the company and their respective data.
- Provide the headquarters location first, then all the other locations.
- Data for establishments operated during 2017, but not in operation at the end of the year, should be included with the headquarters location.
- Please ensure all establishments of this company are listed below with one establishment per row.
- Use the 'Edit' button on each row to update the location's physical address or other information.

**ITEM 2B: NUMBER OF ESTABLISHMENTS - ESTABLISHMENT INFORMATION**

Name

Secondary Name

Store/Plant Number

Number and Street

City, town, village, etc.

State

ZIP Code

Describe kind of business at this location

**For employees that worked at more than one location, report the employment and payroll data for employees at the ONE location where they spent most of their working time.**

Number of Employees for Pay Period including March 12

2017 Number

First Quarter Payroll  
 (Jan - March 2017)

2017  
 \$  ,000.00

Annual Payroll

2017  
 \$  ,000.00

Sales, Shipments, Receipts, or Revenue

2017  
 \$  ,000.00

**ITEM 2B: NUMBER OF ESTABLISHMENTS - CONSOLIDATING DATA INSTRUCTIONS**

**Consolidating Data for EIN :**

- Add the values reported in Sales, Shipments, Receipts, or Revenue for all establishments of the EIN and report the combined total in the questions for **Item 5**, Sales, Shipments, Receipts, or Revenue and **Item 22**, Detail of Sales, Shipments, Receipts, or Revenue that follow.
- Add the values reported in Employment, First Quarter Payroll, and Annual Payroll for all establishments of the EIN and report the combined totals in the question for **Item 7**, Employment and Payroll that follows.
- Report combined data for all other questions that follow.

**ITEM 3: OPERATIONAL STATUS**

Which of the following best describes this establishment's operational status at the end of 2017?

- In operation
- Temporarily or seasonally inactive
- Ceased operation
- Sold or leased to another operator
- Other

Describe

Item 3: Operational Status - Ceased Operation Date

**ITEM 3: OPERATIONAL STATUS - CEASED OPERATION DATE**

When did this establishment cease operation?

MMDDYYYY



**ITEM 3: OPERATIONAL STATUS - SOLD OPERATION DATE AND INFORMATION**

When was this establishment sold or leased to another operator?

MMDDYYYY  
 

What is the name, address, and 9-digit Employer Identification Number (EIN) of this establishment's new owner or operator?

Name of new owner/operator

Mailing Address (Number and Street, P.O. Box, etc.)

City, town, village, etc.

State  
Select States and Territories

ZIP Code

EIN

Item 4: Months in Operation

ITEM 4: MONTHS IN OPERATION

What was the number of months in operation during 2017?

Check  
if  
None

2017  
Number

**ITEM 5: SALES, SHIPMENTS, RECEIPTS, OR REVENUE**

**A. Revenue**

For further clarification, click the "Additional Information" link above.

What was the total revenue?

Check  
if  
None

2017  
\$  ,000.00

**B. Exported Services**

**NOTE:** An exported service is a product (e.g., service performed, license agreement) that is sold or transferred to, or performed for a customer or client (individual, government, business establishment, etc.) located **outside** the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions).

**Include:**

- Products provided to unaffiliated and affiliated foreign firms (e.g., foreign parent firms, subsidiaries, branches)

**Exclude:**

- Products provided to domestic subsidiaries of foreign firms

What were the receipts or revenue for exported services?

Check  
if  
None

2017  
\$  ,000.00

**ITEM 7: EMPLOYMENT AND PAYROLL**

**Include:**

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) in **Item 1**

**Exclude:**

- Temporary staffing obtained from a staffing service
- Contractors, subcontractors, or independent contractors
- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN
- Purchased or managed services, such as janitorial, guard, or landscape services
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services

For further clarification, click the "Additional Information" link above.

**A. Employment**

What was the number of employees for pay period including March 12?

Check if None	2017
	<input type="text"/>

**B. Payroll before deductions**

(Exclude employer's cost for fringe benefits.)

1. What was the annual payroll?

Check if None	2017
	\$ <input style="width: 100px;" type="text"/> ,000.00

2. What was the first quarter payroll (January-March 2017)?

Check if None	2017
	\$ <input style="width: 100px;" type="text"/> ,000.00

Item 17: Principal Business or Activity

**ITEM 17: PRINCIPAL BUSINESS OR ACTIVITY**

Which ONE of the following best describes this establishment's principal kind of business or activity in 2017?  
If none of the provided selections seem appropriate, provide a specific description of the primary business activity.  
**Select only ONE.**

533110 901  Franchise leasing/licensing

533110 902  Patent leasing/licensing of products designed or invented by other companies

533110 903  Trademark leasing/licensing of products designed or invented by other companies

512230 901  Music publishing, excluding sheet music and music books

777530 007  Other copyright leasing/licensing - Describe type of works copyrighted

Describe

777530 005  Patent leasing/licensing of products designed or invented by this company - Describe products

Describe

533110 101  Oil royalty company

523910 201  Oil royalty trader, investing on own account

523910 902  Securities speculator for own account

523910 903  Other investor for own account

523920 008  Asset/portfolio manager, including investment advisory, with authority to make investment decisions for clients

523930 001  Investment advice, without portfolio management authority

777530 004  Real estate activity - Describe

Describe

775000 001  Other principal business or activity - Describe

Describe

**ITEM 22: DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE**Of the **\$,000.00** of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what products and services were included?**Select ALL that apply.**

1. Licensing of rights to use intellectual property protected by patent	<input type="checkbox"/>	7009600000
2. Licensing of rights to use intellectual property protected by trademark	<input type="checkbox"/>	7009625000
3. Licensing of rights to use intellectual property protected as industrial property, not elsewhere classified	<input type="checkbox"/>	7009650000
4. Licensing of rights to exhibit, broadcast, or rent audiovisual works protected by copyright	<input type="checkbox"/>	7009576000
5. Licensing of rights to use intellectual property protected by copyright, excluding audiovisual works and musical compositions and recordings	<input type="checkbox"/>	7009581000
6. Leasing of rights to explore for and exploit natural resources	<input type="checkbox"/>	7010200000
7. Leasing of other rights related to intellectual property, not elsewhere classified	<input type="checkbox"/>	7010250000
8. Franchising agreements	<input type="checkbox"/>	7010260000
9. Trading securities and commodity contracts on own account - includes equities, net gains (losses)	<input type="checkbox"/>	8000150000
10. Gains (losses) from non-financial assets sold	<input type="checkbox"/>	8000175000
11. Personal financial planning and investment management services	<input type="checkbox"/>	7005450000
a. Tax planning and consulting services for individuals and unincorporated businesses	<input type="checkbox"/>	7005450003
b. Personal financial planning and advice services, excluding tax planning and consulting services	<input type="checkbox"/>	7005450006
c. Personal investment management services	<input type="checkbox"/>	7005450009
12. Financial management consulting and implementation services for businesses and government	<input type="checkbox"/>	7014575000
a. Merger and acquisition financial consulting services	<input type="checkbox"/>	7014575003
b. Management accounting and controllership consulting and implementation services	<input type="checkbox"/>	7014575006
c. Financial management consulting and implementation services, not elsewhere classified	<input type="checkbox"/>	7014575009

Item 22: Detail of Sales, Shipments, Receipts, or Revenue - Continued

Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in **Item 5**, what was the value for each product or service?

Description	Value	Product Code
1. Licensing of rights to use intellectual property protected by patent	\$ <input type="text"/> ,000.00	7009600000
2. Licensing of rights to use intellectual property protected by trademark	\$ <input type="text"/> ,000.00	7009625000
3. Licensing of rights to use intellectual property protected as industrial property, not elsewhere classified	\$ <input type="text"/> ,000.00	7009650000
4. Licensing of rights to exhibit, broadcast, or rent audiovisual works protected by copyright	\$ <input type="text"/> ,000.00	7009576000
5. Licensing of rights to use intellectual property protected by copyright, excluding audiovisual works and musical compositions and recordings	\$ <input type="text"/> ,000.00	7009581000
6. Leasing of rights to explore for and exploit natural resources	\$ <input type="text"/> ,000.00	7010200000
7. Leasing of other rights related to intellectual property, not elsewhere classified	\$ <input type="text"/> ,000.00	7010250000
8. Franchising agreements	\$ <input type="text"/> ,000.00	7010260000
9. Trading securities and commodity contracts on own account - includes equities, net gains (losses)	\$ <input type="text"/> ,000.00	8000150000
10. Gains (losses) from non-financial assets sold	\$ <input type="text"/> ,000.00	8000175000
11. Personal financial planning and investment management services		
a. Tax planning and consulting services for individuals and unincorporated businesses	\$ <input type="text"/> ,000.00	7005450003
b. Personal financial planning and advice services, excluding tax planning and consulting services	\$ <input type="text"/> ,000.00	7005450006
c. Personal investment management services	\$ <input type="text"/> ,000.00	7005450009
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7005450000
12. Financial management consulting and implementation services for businesses and government		
a. Merger and acquisition financial consulting services	\$ <input type="text"/> ,000.00	7014575003
b. Management accounting and controllership consulting and implementation services	\$ <input type="text"/> ,000.00	7014575006
c. Financial management consulting and implementation services, not elsewhere classified	\$ <input type="text"/> ,000.00	7014575009
<b>Subtotal</b>	\$ <input type="text"/> ,000.00	7014575000
13. All other products and services, not elsewhere classified		
a. All other products and services, not elsewhere classified - write-in #1		
<input type="text"/> Pick one <input type="text"/> Describe	\$ <input type="text"/> ,000.00	9000000003
b. All other products and services, not elsewhere classified - write-in #2		
<input type="text"/> Pick one <input type="text"/> Describe	\$ <input type="text"/> ,000.00	9000000006

c. All other products and services, not elsewhere classified - write-in #3

<input type="text" value="Pick one"/>	<input type="text" value="Describe"/>	\$ <input type="text"/>	,000.00	9000000009
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<b>TOTAL - Sum of lines should equal total Sales, Shipments, Receipts, or Revenue reported in Item 5</b>		\$ <input type="text"/>	,000.00	9900000000
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**ITEM 26: BUSINESS COOPERATIVE**

A cooperative is a business or organization owned by, controlled by, and operated for the benefit of members using its services. Members (also known as user-owners) benefit from use of service and product operations and/or earnings generated by the co-op. This includes purchasing co-ops, member/patron organizations, member-controlled non-profits, consumer co-ops, marketing co-ops, worker co-ops, etc.

Is this establishment a cooperative?

Yes

No

Remarks

**REMARKS**

(Please use this space for any explanations that may be essential in understanding your reported data.) Maximum length is 1,000 characters.

You have

1000

characters left.