



## WHAT YOU SHOULD KNOW ABOUT A FEDERAL MIGRATORY BIRD SCIENTIFIC COLLECTING PERMIT

A Federal Migratory Bird Scientific Collecting permit can authorize you to collect, transport or possess migratory birds, their parts, nests, or eggs for scientific research or educational purposes. The conditions of a Federal Scientific Collecting permit are very specific. You should review Title 50 Parts 10, 13, and 21.23 of the Code of Federal Regulations (CFR). **You are responsible for reviewing and understanding these regulations before you request and accept a permit.** These regulations can be found on our website at <http://www.fws.gov/permits/ltr/ltr.html>.

Below is a review of several sections pertinent to a Federal Migratory Bird Scientific Collecting permit.

### **1. What species require a Migratory Bird Scientific Collecting Permit?**

Birds listed in the 50 CFR Part 10 require a Federal migratory bird permit. You can view a list of species in the U.S. and their status under the Migratory Bird Treaty Act at <http://www.fws.gov/migratorybirds/RegulationsPolicies/mbta/mbtintro.html>.

### **2. What is the difference between a Scientific Collecting Permit and a Bird Banding Permit?**

Bird Banding Lab (BBL) permits are issued by the U.S. Geological Survey, Bird Banding Lab (<https://www.pwrc.usgs.gov/bbl/>) for the marking, banding, and telemetry of birds. A BBL Permit may also authorize limited blood and feather sampling of birds that are being banded/marked. Any other research on birds requires a Scientific Collecting Permit from the USFWS. This includes sample collection that is more expansive than authorized under the BBL permit, retaining birds for purposes other than banding, or other activities that take or possess birds, eggs, chicks, or nests. Additional USFWS permits may be required for species listed as endangered or threatened.

### **3. Will my permit be restricted to certain species and numbers of birds?**

Yes. Your permit will list the species and numbers of migratory birds, samples, and specimens you are authorized to collect and possess for scientific research purposes. Therefore, your application must include information on the species, numbers, and type of specimen for each year that you intend to collect and/or possess.

### **4. May I conduct research with Bald Eagles or Golden Eagles?**

You may use this application to request authorization to collect samples from live or dead eagles for scientific purposes. *Only zoological parks, scientific societies and museums that are open to the general public* **and** are either established, maintained, and operated as a governmental service or are privately endowed and organized but not operated for profit are eligible for a permit to collect Bald Eagles or Golden Eagles for scientific purposes. (50 CFR 22.21 and 10.12). You will be required to submit documentation verifying that you meet this requirement. Depending on the activities you propose, we may issue separate permits for migratory bird and eagle collection.

### **5. Will I be able to salvage dead birds and abandoned nests and eggs under this permit?**

Yes. If you wish to opportunistically salvage dead birds, parts, abandoned nests, and non-viable eggs in addition to your research, you can request salvage authority in your application.

### **6. Can I transfer migratory birds I collect under this permit to someone else?**

Live birds as well as specimens, parts, and samples may be donated to any persons authorized by permit or regulation to acquire and possess them. If specimens, parts, and samples of migratory birds (except Bald Eagles and Golden Eagles and endangered and threatened species) are unsuitable for donation, they should be promptly be destroyed by burial or incineration.

### **7. Can I conduct research on Federal, State, Tribal or other public or private property?**

This permit does not authorize you to conduct activities on Federal, State, Tribal, or other public or private property other than your own without additional prior written permits or permission from the landowner.

### **8. Can I conduct research on Birds of Conservation Concern (BCC) species?**

Yes. However, take of these species require additional justification and take authorizations may be limited. The Service maintains a list of federal Birds of Conservation Concern (BCC) that are federally protected bird species that are not federally

threatened or endangered but warrant additional conservation action. These species represent the conservation priority for migratory birds. The current list of Birds of Conservation Concern and Bird Conservation Regions (BCR) can be viewed at <https://www.fws.gov/birds/management/managed-species/birds-of-conservation-concern.php>.

**9. Can I collect threatened or endangered species under a Scientific Collecting Permit?**

No. In most cases, you will need additional permits to collect birds protected under the Endangered Species Act. The appropriate Ecological Services "Lead Region" for each species can be found at: <https://www.fws.gov/angered/>.

**10. Do I have to use non-toxic ammunition when using a firearm to collect migratory birds?**

Yes. We require the use of non-toxic ammunition when using firearms. You may request the use of lead shot and provide a justification in the methods section of your application. For example, you may request the use of lead shot when non-toxic shot is not produced in the small sizes needed to preserve the integrity of the specimen.

**11. Can I collect migratory game birds?**

Yes. Collection of migratory game birds may be authorized on your scientific collecting permit. If you collect migratory game birds during open hunting seasons, you must comply with all applicable Federal and State hunting regulations unless your permit authorizes otherwise. If you need to collect migratory game birds during the hunting season in numbers or by a method not authorized by the hunting regulations, or if you need to collect migratory game birds outside the hunting season, you must request this in your application.

**12. Do I need to tag the migratory birds I collect?**

Yes. Your permit will require that you tag each bird you collect or salvage. Each tag must include the following information: (a) date and location of collection, and (b) name of person who collected the specimen. The permit number under which the specimen was collected or salvaged must be recorded in the permanent accession records.

**13. Can I import or export migratory birds under this permit?**

Yes. If you intend to import or export specimens for scientific or educational purposes, you may request that this authorization be included on your scientific collecting permit. Your application must describe the types of specimens you intend to import or export, to and from whom you expect to ship, and the ports you expect to use. All wildlife shipments must enter and exit the United States through a wildlife port designated in 50 CFR 14.12 unless you have a separate exception to designated port permit issued under 50 CFR Part 14. Be aware that migratory birds that are also protected under the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES), the Endangered Species Act, or the Wild Bird Conservation Act may require additional permits. Bald and golden eagles may not be imported or exported.

**14. Do my subpermittees need to be listed on my permit?**

No. You are not required to list subpermittees in your application or on your permit. Your subpermittees must have a copy of your permit and written permission from you to conduct the authorized activities. We recommend a letter, on letterhead, with the individual's name and contact information, date(s) authorized, and activities authorized (including species, number, and method). As the primary permittee, you are legally responsible for ensuring that your subpermittees, are properly trained and adhere to the terms of your permit. Anyone authorized to conduct permitted activities in your absence must be at least 18 years old. Persons under 18 may assist you in conducting your activities, but you or one of your designated subpermittees over the age of 18 must be present and maintain direct control of them at all times.

**15. Do I need a State permit to collect migratory birds?**

Your Federal permit is not valid unless you are also in compliance with State requirements. This means that if your State requires you to have a State scientific collecting permit, you must hold a valid State permit in order for your Federal permit to be valid. It is your responsibility to make sure you comply with State permit requirements.

**16. Will I be required to keep records of my activities?**

Yes. You must maintain accurate records of operations on a calendar-year basis. Your records should reflect the species collected, date collected, location (county and state) where birds were collected, numbers collected and disposition of all birds, including salvaged specimens. Such records shall be legibly written or reproducible in English and shall be maintained for five years from the date of expiration of the permit. (50 CFR 13.46)

**17. Will I be required to submit an annual report of activities?**

Yes. You will receive an annual report from your Regional Migratory Bird Permit Office. Reports also can be found on our website at: <http://www.fws.gov/migratorybirds/mbpermits.html>. This report must be completed and submitted to your issuing

office by January 31 of the year following the activity. You must submit a “no activity” report if you had no activity.

**18. *How do I transfer my permit to a new location?***

Any address change or other circumstances that affect your permit must be reported to your Regional Migratory Bird Permit Office in writing within 10 days so your permit can be amended. (See 50 CFR 13.23)

**19. *Will anyone inspect my records or scientific collecting activities?***

By accepting a Federal Scientific Collecting permit, you authorize an agent of the Service to enter your premises at any reasonable hour to inspect the wildlife you hold, your books or records. (See 50 CFR 13.47)

**20. *How do I renew my permit?***

If you wish to renew your permit, you must submit a renewal application to your Regional Migratory Bird Permit Office at least 30 days prior to the expiration of your permit and include a copy of your current State permit, if one is required. If we receive your renewal request at least 30 days prior to the expiration of your permit, your permit will remain valid beyond the expiration date for the activity authorized on your permit until a decision on your renewal is made. If we receive your renewal request fewer than 30 days prior to expiration of your permit and we are not able to process your request before the expiration date, your permit will expire and you will no longer be authorized to conduct your activity. If you allow your permit to expire before requesting renewal, you may be required to submit a new application. (See 50 CFR 13.11(c) and 13.22)

(3-200-7) 12/30/2013



Department of the Interior  
U.S. Fish and Wildlife Service  
**Federal Fish and Wildlife Permit Application Form**

OMB Control No. 1018-0022  
Expires ###/##/####

**Return to:** U.S. Fish and Wildlife Service (USFWS)

**Type of Activity:** Scientific Collecting

- New Application  
 Requesting Renewal or Amendment of Permit #

Complete Sections A or B, and C, D, and E of this application. U.S. address may be required in Section C, see instructions for details.  
**See attached instruction pages for information on how to make your application complete and help avoid unnecessary delays.**

<b>A. Complete if applying as an individual</b>				
1.a. Last name		1.b. First name	1.c. Middle name or initial	1.d. Suffix
2. Date of birth (mm/dd/yyyy)	3. Occupation		4. Affiliation/ Doing business as (see instructions)	
5.a. Telephone number	5.b. Alternate telephone number	5.c. Fax number	5.d. E-mail address	

<b>B. Complete if applying on behalf of a business, corporation, public agency, Tribe, or institution</b>			
1.a. Name of business, agency, Tribe, or institution		1.b. Doing business as (dba)	
2. Tax identification no.	3. Description of business, agency, or institution		
4.a. Principal officer Last name	4.b. Principal officer First name	4.c. Principal officer Middle name/ initial	4.d. Suffix
5. Principal officer title		6. Primary contact name	
7.a. Business telephone number	7.b. Alternate telephone number	7.c. Business fax number	7.d. Business e-mail address

<b>C. All applicants complete address information</b>				
1.a. Physical address (Street address; Apartment #, Suite #, or Room #; no P.O. Boxes)				
1.b. City	1.c. State	1.d. Zip code/Postal code:	1.e. County/Province	1.f. Country
2.a. Mailing Address (include if different than physical address; include name of contact person if applicable)				
2.b. City	2.c. State	2.d. Zip code/Postal code:	2.e. County/Province	2.f. Country

<b>D. All applicants MUST complete</b>	
1. Attach check or money order payable to the U.S. FISH AND WILDLIFE SERVICE in the amount of <b>\$ 100.00 nonrefundable processing fee.</b> Federal, Tribal, State, and local government agencies, and those acting on behalf of such agencies, are exempt from the processing fee – <i>attach documentation of fee exempt status as outlined in instructions.</i> (50 CFR 13.11(d))	
2. Do you currently have or have you ever had any Federal Fish and Wildlife permits? Yes <input type="checkbox"/> If yes, list the number of the most current permit you have held or that you are applying to renew/re-issue: _____ No <input type="checkbox"/>	
3. Certification: I hereby certify that I have read and am familiar with the regulations contained in <b>Title 50, Part 13 of the Code of Federal Regulations</b> and the other <b>applicable parts in subchapter B of Chapter I of Title 50</b> , and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.	
Signature of applicant/Principal Officer (No photocopied or stamped signatures)	Date of signature (mm/dd/yyyy)

**Please continue to next page**

**SECTION E. MIGRATORY BIRD & EAGLE SCIENTIFIC COLLECTING**  
**(Migratory Bird Treaty Act, 50 CFR 21.21, 21.23; Eagle Act, 50 CFR 22.21)**

A Federal Migratory Bird Scientific Collecting permit can authorize you to collect, transport or possess migratory birds, their parts, nests, or eggs for scientific research or educational purposes. *A scientific collecting permit may be valid for up to 3 years. You must be at least 18 years old to apply. Please read “What You Should Know About a Migratory Bird Scientific Collecting Permit” and the pertinent regulations before you sign and submit your application.*

*Please provide the information requested on a separate sheet of paper with your responses numbered according to the questions below. If you submit an existing proposal in answer to these questions, please include an index with the section(s) and page number(s) where each question below is answered. You should be as thorough and specific as possible in your responses. Incomplete applications will be returned, delayed, or abandoned. You should submit your application at least 60 days prior to the date that you need your permit (50 CFR 13.11(c)).*

1. What is the purpose of your activity? (check all that apply)

Scientific Research  
Specimen Collection (museum or institutional)  
Other (specify):

2. What is your requested start date (month/year) (Typical processing time is a minimum of 60 days)
3. What is your anticipated completion date (month/year) including collection and holding of birds
4. Provide a statement of purpose and justification for the proposed research/collection. Include an outline of any research project(s). Describe how the research/collection will advance the science of (a) the species taken, (b) other wildlife species, (c) humans, or (d) archival collections.
5. Complete and submit the Collecting Activity Table.
6. Explain why you chose these species, collection location, and number of birds requested. Include any statistical basis for your level of take, such as if your research is exploratory or if you are seeking statistical significance with the sample size requested. If you are collecting Birds of Conservation Concern or species with small local populations, justify why other species/locations will not meet your research objectives.
7. Provide the physical locations for all components of your research: where bird(s) will be collected, held in captivity, released to the wild, etc. If available, provide a copy of any authorizations for access to state, federal, or tribal land.
8. Describe your methods. Include the information below as applicable.
- a. Trapping: explain your choice of trap, frequency of trap checks, and what, if any, lure you will use
  - b. Lethal Collection: explain why nonlethal methods do not meet your objectives
  - c. Euthanasia: describe your euthanasia method. For more information see the American Veterinary Medical Association (AVMA) Guidelines for the Euthanasia of Animals (<https://www.avma.org/KB/Policies/Pages/Euthanasia-Guidelines.aspx>)
  - d. Invasive Procedures: describe your methods and how you will minimize pain and stress
  - e. Captivity: describe where and how long birds will be kept in captivity. Include a description, dimensions, and/or photographs of permanent and transport enclosures. Include the diet and enrichment you will provide.
  - f. Release to the Wild: describe your choice of release location(s). Provide state authorization, if required. If held longer than 24 hours, describe how birds will be conditioned and evaluated for release.
  - g. Game Species: explain if collection will differ from hunting regulation(s)
  - h. IACUC: provide approval
- \*
9. To assist us in complying with the National Environmental Policy Act (NEPA), as much as possible describe any anticipated effects (positive or negative) to:
- a. Breeding birds or other seasonality concerns
  - b. Populations of Birds of Conservation Concern and bird species with small local populations
  - c. Potential disease transmission
  - d. Non-target species
  - e. Threatened or endangered species
  - f. Spread of invasive species
  - g. Other natural resources including natural lands and waters
  - h. Cultural resources including historical sites
  - i. Low income, minority and/or Native American populations
  - j. Public health and safety

10. Describe in detail your experience in conducting the proposed activities. Include the source and duration of experience for each of the proposed activities. If you do not currently have experience in a proposed activity, identify who will be serving as a mentor. For example, if you are trapping, provide a copy of your USGS Bird Banding Lab permit or a letter of reference regarding your trapping experience from a Master Bander or other experienced trapper.
11. The name and address of the public scientific or educational institution(s) to which all migratory bird specimens will be donated upon completion of the study.
12. If you reside or are located outside of the United States: provide the name of a contact, address, and telephone number where you can be reached in the United States.
13. Are you requesting authorization to import/export?                      No                      Yes    If "yes", include the following:
  - a. anticipated import/export dates and shipment(s),
  - b. species, number, and type of specimen per shipment
  - c. to and from whom the specimens will likely be shipped
  - d. the U.S. port(s) of entry/exit you will use (see <http://www.fws.gov/le/ports-contact-information.html>).

(Note: You may require additional permits for species protected by the Convention on International Trade in Endangered Species (CITES), the U.S. Endangered Species Act, or the Wild Bird Conservation Act. **Live Bald and golden eagles may not be imported or exported.**)

14. Subpermittees. Anyone who will be acting as your agent or assisting you with the activities authorized by your permit must be authorized as a subpermittee under your permit. As the primary permittee, you will be legally responsible for ensuring that your subpermittees comply with the terms of your permit. List the name of anyone who will be directly involved in doing the work to resolve your problems. Include any commercial company that may be contracted to conduct the work.
15. Records. You must retain records relating to the activities conducted under your permit for at least 5 years from the date of expiration of your permit.

Is the physical address you provided in Section C on page 1 of this application the address where your records will be kept?

Yes                      No                      If "no," provide the physical address.

16. Other permits. Any permit issued as a result of this application is not valid unless you also have any required State or tribal permits or approvals associated with the activity. Have you obtained all required State or Tribal permits or approvals to conduct this activity?
 

Yes    If "yes," attach a copy of the approval(s).                      Have applied (Send copy when issued.)                      None required
17. Disqualification factor. A conviction, or entry of a plea of guilty or nolo contendere, for a felony violation of the Lacey Act, the Migratory Bird Treaty Act, or the Bald and Golden Eagle Protection Act disqualifies any such person from receiving or exercising the privileges of a permit, unless such disqualification has been expressly waived by the Service Director in response to a written petition. (50 CFR 13.21(c)) Have you or any of the owners of the business, if applying as a business, been convicted, or entered a plea of guilty or nolo contendere, forfeited collateral, or are currently under charges for any violations of the laws mentioned above?
 

No                      Yes. (you must check one) If you answered "Yes," provide: (a) the individual's name, (b) date of charge, (c) charge(s), (d) location of incident, (e) court, and (f) action taken for each violation. (*list all – use additional pages as necessary*).

## PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to an application for a U.S. Fish and Wildlife Service or CITES permit. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplicity, all licenses, permits, registrations, and certificates are referred to as a permit.

### GENERAL INSTRUCTIONS:

- Complete all blocks/lines/questions in Sections A or B, C, D, and E.
- **An incomplete application may cause delays in processing or may be returned to the applicant. Be sure you are filling in the appropriate application form for the proposed activity.**
- Print clearly or type in the information. Illegible applications may cause delays.
- Sign the application. Faxes or copies of the original signature will not be accepted.
- Mail the original application to the address at the top of page one of the application or if applicable on the attached address list.
- **Keep a copy of your completed application.**
- **Please plan ahead. Allow at least 60 days for your application to be processed. Some applications may take longer than 90 days to process. (50 CFR 13.11)**
- Applications are processed in the order they are received.
- Additional forms and instructions are available from <http://permits.fws.gov/>.

### COMPLETE EITHER SECTION A OR SECTION B:

#### Section A. Complete if applying as an individual:

- Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. ***Fax and e-mail are not required if not available.***
- If you are applying on behalf of a client, the personal information must pertain to the client, and a document evidencing power of attorney must be included with the application.
- **Affiliation/ Doing business as (dba):** business, agency, organizational, or institutional affiliation *directly* related to the activity requested in the application (e.g., a taxidermist is an individual whose business can *directly* relate to the requested activity). The Division of Management Authority (DMA) will **not** accept *doing business as* affiliations for individuals.

#### Section B. Complete if applying as a business, corporation, public agency, Tribe, or institution:

- Enter the complete name of the business, agency, Tribe, or institution that will be the permittee if a permit is issued. Give a brief description of the type of business the applicant is engaged in. Provide contact phone number(s) of the business.
- **Principal Officer** is the person in charge of the listed business, corporation, public agency, Tribe, or institution. The principal officer is the person responsible for the application and any permitted activities. Often the principal officer is a Director or President. **Primary Contact** is the person at the business, corporation, public agency, Tribe, or institution who will be available to answer questions about the application or permitted activities. Often this is the preparer of the application.

### ALL APPLICANTS COMPLETE SECTION C:

- For all applications submitted to the Division of Management Authority (DMA) a physical U.S. address is **required**. Province and Country blocks are provided for those USFWS programs which use foreign addresses and are not required by DMA.
- **Mailing address** is address where communications from USFWS should be mailed if different than applicant's physical address.

### ALL APPLICANTS COMPLETE SECTION D:

#### Section D.1 Application processing fee:

- An application processing fee is required at the time of application; unless exempted under 50 CFR13.11(d)(3). The application processing fee is assessed to partially cover the cost of processing a request. **The fee does not guarantee the issuance of a permit. Fees will not be refunded for applications that are approved, abandoned, or denied.** We may return fees for withdrawn applications prior to any significant processing occurring.
- **Documentation of fee exempt status is not required for Federal, Tribal, State, or local government agencies; but must be supplied by those applicants acting on behalf of such agencies.** Those applicants acting on behalf of such agencies must submit a letter on agency letterhead and signed by the head of the unit of government for which the applicant is acting on behalf, confirming that the applicant will be carrying out the permitted activity for the agency.

#### Section D.2 Federal Fish and Wildlife permits:

- List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. If applying for re-issuance of a CITES permit, the original permit must be returned with this application.

#### Section D.3 CERTIFICATION:

- **The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application.** This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application and your answers before signing.

### ALL APPLICANTS COMPLETE SECTION E.

# APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT

## NOTICES

### PRIVACY ACT STATEMENT

**Authority:** The information requested is authorized by the following: the Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22; the Endangered Species Act (16 U.S.C. 1531-1544), 50 CFR 17; the Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21; the Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15; the Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16; Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), 50 CFR 23; General Provisions, 50 CFR 10; General Permit Procedures, 50 CFR 13; and Wildlife Provisions (Import/export/transport), 50 CFR 14.

**Purpose:** The collection of contact information is to verify the individual has an eligible permit to conduct activities that affect protected species. The information the individual provides helps the FWS monitor and report on protected species and assess the impact of permitted activities on the conservation and management of species and their habitats.

**Routine Uses:** The collected information may be used to verify an applicant's eligibility for a permit to conduct activities with protected wildlife; to provide the public and the permittees with permit related information; to monitor activities under a permit; to analyze data and produce reports to monitor the use of protected wildlife; to assess the impact of permitted activities on the conservation and management of protected species and their habitats; and to evaluate the effectiveness of the permit programs. More information about routine uses can be found in the System of Records Notice, Permits System, FWS-21.

**Disclosure:** The information requested in this form is voluntary. However, submission of requested information is required to process applications for permits authorized under the listed authorities. Failure to provide the requested information may be sufficient cause for the U.S. Fish & Wildlife Service to deny the request.

### PAPERWORK REDUCTION ACT STATEMENT

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), the U.S. Fish and Wildlife Service collects information necessary to monitor take and disposition of migratory birds, under the applicable laws governing the requested activity, for which a permit is requested, and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1018-0022.

### ESTIMATED BURDEN STATEMENT

Public reporting for FWS Form 3-200-7 is 4 hours for the application and 1 hour for recordkeeping, including time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, Fish and Wildlife Service, U.S. Department of the Interior, 5275 Leesburg Pike, MS: BPHC, Falls Church, VA 22041-3803. Please do not send your completed form to this address.

### FREEDOM OF INFORMATION ACT STATEMENT

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request you identify any information that should be considered privileged and confidential information to allow the Service to meet its responsibilities under the Freedom of Information Act (FOIA). Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page, and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.26 – 2.33].





## INSTRUCTIONS FOR COMPLETING COLLECTING ACTIVITY TABLE

### **Species**

Identify the species you propose to collect. Use the scientific and common name(s) listed in 50 CFR 10.13. (See list at <https://www.fws.gov/birds/management/managed-species/migratory-bird-treaty-act-protected-species.php>)

### **State**

Specify the state where you propose to collect the species. Enter only one state per row.

### **County or Site (If Known)**

You may enter one or more counties, boroughs, or specific collection sites where the collection will occur per row. This block may be left blank.

### **Collection Period (Calendar Years)**

If your project is a single year project, the collection period is "Year 1." If your project is a multiyear project and you intend to collect the same number of specimens annually, the collection period is "Annually." If your project is a multiyear project, the quantity of specimens will vary each year, and you will be collecting opportunistically each year, the collection period is "Permit Duration (3 years)." If your project is multiyear and the number of specimens will vary each year but you intend to collect a specific quantity of specimens each year, the collection period is "Year 1," "Year 2," and "Year 3," as needed; you will need to duplicate rows for that species.

### **Types of Collecting Activities**

Do not overlap quantities; the quantities entered in the various types of collecting activities across each row must be mutually exclusive.

### **Lethal Collection**

Enter the maximum quantity of specimens of that species that you propose to kill. This includes shooting or any other proposed method of lethal collection.

### **Viable Egg Collection**

Enter the maximum quantity of eggs (believed to be viable) you plan to collect. If you plan to collect nests with eggs, estimate the maximum number of eggs per nest. This also includes viable eggs that are collected, incubated, and the hatchlings retained or released. Collection of eggs known to be nonviable is considered salvage and should not be included here.

### **Trap & Retain**

Enter the maximum quantity of specimens of that species that you propose to live-trap and retain in captivity permanently (either life-long or euthanized upon completion of the study).

### **Trap & Release**

Enter the maximum quantity of specimens of that species that you propose to live-trap and release at the capture site (e.g., after collection of samples or data). This may include prolonged holding prior to release.

### **Trap & Relocate**

Enter the maximum quantity of specimens of that species that you propose to live-trap at the capture site and release at another location. This may include prolonged holding prior to release.

**My Collecting Request Doesn't Fit Your Collecting Categories**

Use the categories provided as much as possible; provide further clarification in your written outline, study proposal, or justification.

**Maximum Annual Total Requested**

Add the quantities per species from all types of collecting that you have listed; enter the sum in this column (e.g. [Maximum Annual Total Requested] = [Lethal Collection] + [Viable Egg Collection] + [Trap & Retain] + [Trap & Release] + [Trap & Relocate]). If your project is a multiyear project, the quantity of specimens will vary each year, and you will be collecting opportunistically each year, you may leave the Maximum Annual Total Requested block blank.

**Total Quantity Requested**

If your project is a single year project, the Total Quantity Requested is the same as the Maximum Annual Total Requested. If your project is a multiyear project and you intend to collect the same number of specimens annually, the Total Quantity Requested is three times the Maximum Annual Total Requested (e.g. [Total Quantity Requested] = 3 x [Maximum Annual Total Requested]). If your project is a multiyear project, the quantity of specimens will vary each year, and you will be collecting opportunistically each year, the Total Quantity Requested is the sum of all types of collecting that you have listed (e.g. [Maximum Annual Total Requested] = [Lethal Collection] + [Viable Egg Collection] + [Trap & Retain] + [Trap & Release] + [Trap & Relocate]). If your project is multiyear and the number of specimens will vary each year but you intend to collect a specific quantity of specimens each year, add the Maximum Annual Totals for Year 1, Year 2, and Year 3 (as applicable).



## U.S. Fish & Wildlife Service

# Migratory Bird Regional Permit Offices

FWS REGION	AREA OF RESPONSIBILITY	MAILING ADDRESS	CONTACT INFORMATION
Region 1	Hawaii, Idaho, Oregon, Washington	911 N.E. 11th Avenue Portland, OR 97232-4181	Tel. (503) 872-2715 Email <a href="mailto:permitsR1MB@fws.gov">permitsR1MB@fws.gov</a>
Region 2	Arizona, New Mexico, Oklahoma, Texas	P.O. Box 709 Albuquerque, NM 87103	Tel. (505) 248-7882 Email <a href="mailto:permitsR2MB@fws.gov">permitsR2MB@fws.gov</a>
Region 3	Iowa, Illinois, Indiana, Minnesota, Missouri, Michigan, Ohio, Wisconsin	5600 American Blvd. West Suite 990 Bloomington, MN 55437-1458	Tel. (612) 713-5436 Email <a href="mailto:permitsR3MB@fws.gov">permitsR3MB@fws.gov</a>
Region 4	Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virgin Islands, Puerto Rico	1875 Century Blvd., NE Atlanta, GA 30345	Tel. (404) 679-7070 Email <a href="mailto:permitsR4MB@fws.gov">permitsR4MB@fws.gov</a>
Region 5	Connecticut, District of Columbia, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Virginia, Vermont, West Virginia	300 Westgate Center Drive Hadley, MA 01035-0779	Tel. (413) 253-8643 Email <a href="mailto:permitsR5MB@fws.gov">permitsR5MB@fws.gov</a>
Region 6	Colorado, Kansas, Montana, North Dakota, Nebraska, South Dakota, Utah, Wyoming	P.O. Box 25486 DFC(60154) Denver, CO 80225-0486	Tel. (303) 236-8171 Email <a href="mailto:permitsR6MB@fws.gov">permitsR6MB@fws.gov</a>
Region 7	Alaska	1011 E. Tudor Road (MS-201) Anchorage, AK 99503	Tel. (907) 786-3693 Email <a href="mailto:permitsR7MB@fws.gov">permitsR7MB@fws.gov</a>
Region 8	California, Nevada	2800 Cottage Way Room W-2606 Sacramento, CA 95825	Tel. (916) 978-6183 Email <a href="mailto:permitsR8MB@fws.gov">permitsR8MB@fws.gov</a>